

School Library System Plan of Service 2016-2021

(July 1, 2016 – July 30, 2021)

ATTACHMENT #4

COUNCIL BY-LAWS

CATTARAUGUS-ALLEGANY SCHOOL LIBRARY SYSTEM

Article I

NAME:

The name of this organization shall be the Cattaraugus-Allegany School Library System Council, referred to as CASLS Council.

Article II

PURPOSE:

1. This council shall propose and implement policy
2. This council will monitor progress of this school library system
3. This council will monitor progress of the member school libraries and offer assistance and services
4. This council shall work closely and advise the director on all matters connected with the system (ex. Plan of service, member plan, budget, staff development)
5. This council will review work of the Communication Coordinators group and their individual committees
6. This council will promote communication and advocacy among members and throughout the school districts

Article III

MEMBERSHIP:

1. Composition

The council shall be composed of nine members. Members will be from varied backgrounds; librarians from schools (private and public), public systems, 3 R's systems, school administrators, and community.

School Library System director and secretary to the director are permanent ex-officio members.

2. Appointment

- a) Members shall be appointed by the council, keeping the varied backgrounds in the membership.
- b) Each year, 2/3 of the membership remains and 1/3 is replaced.

3. Term

- a) The term of office shall be for 3 years running July 1 – June 30.
- b) Council members may serve two consecutive terms. These members may be reappointed after a lapse of a 1 year term.
- c) Public and college librarian members may decide end of term.

4. Attendance

- a) If a council member has attended only two meetings, he or she will be asked to consider resigning from the council.

5. Vacancies

- a) Vacancies occurring will be filled by a nominating committee of the council.

Article IV

CHAIR:

- 1. The council shall elect a chair, at the last meeting of the school year, to serve one year with a maximum of two consecutive terms beginning July 1.

Article V

MEETINGS:

- 1. The council will meet a minimum of four times per year with dates decided at the last meeting of the school year.
- 2. Meetings will be scheduled on different days of the week to accommodate the representation from school districts (due to class schedules, etc.)
- 3. Meetings may be held in person or electronically including, but not limited to, teleconferencing or video conference.

Article VI

COMMITTEES:

- 1. Committees are established by the CASLS Council. Formation of a committee may take place at any meeting based on necessity.

Article VII

AMENDMENT OF BY-LAWS

- 1. These by-laws may be repealed, amended, or added to by a majority of the council.

Adopted by Council August 20, 2015

By-laws of the Cattaraugus-Allegany BOCES School Library System are not intended to supersede local educational agency policy, educational law, or regulations of the Commissioner.